



P.O. Box 7457 • Tallahassee, FL 32314-7457

Applying For a Notary Commission Just Got Easier...

Dear Notary Applicant:

Notary Public Underwriters Agency of Texas has made it easy for you to become a notary public. Follow the simple steps below!

STEP 1 ▶ Complete Notary Commission Form

Fill in all requested information on the enclosed Notary Public Commission Form. We will electronically transmit your information and bond details to the State of Texas, on the first eligible date.

Once submitted to the state, you will receive an email to create your account on the State of Texas' website to confirm your information, upload additional requested documents (if applicable) and sign your Statement of Officer. **This must be done to complete the process!** Failure to complete the final steps on the state's website within 90 days of the state accepting your application, will require you to reapply.

STEP 2 ▶ Order Form & Payment

Using the enclosed order form, select a Notary Package of your choice which includes the required bond. Return the order form, commission form and payment in the enclosed envelope.

STEP 3 ▶ Receiving Your Order

Once your commission is approved, your commission certificate will be available for download in your online Texas account. We will ship your notary supplies within 3 days of confirming your commission information.

Apply for your notary public commission today! We look forward to serving you.

Sincerely,


Jack Diestelhorst, *Owner*

NOTARY PUBLIC COMMISSION FORM

Name to be used as notary public: (This is the name your commission will be issued.)

_____ *Last* *First (Must use legal first name, no initial)* *Middle (not required)* *Suffix*

Current Commission Expiration Date (If renewing): _____ *MM/DD/YYYY* Current Notary ID Number: _____

Has your name changed since your previous commission? Yes No If Yes, list former name:

_____ *Last* *First* *Middle (if applicable)* *Suffix*

Date of Birth: _____ *MM/DD/YYYY* Social Security Number: (Required by TX Gov't Code §406) _____ *XXX-XX-XXXX*

Driver's License or Identification Number: _____ Issuing State: _____

Email Address (Required for processing): _____

Residence Address:

_____ *Street* *Suite or Apt. No.* *City* *State* *Zip*

Residence County: _____ Phone Number: _____ *(XXX) XXX-XXXX*

Would you like your address to be publicly available? Yes No

Business Name: _____ *If applicable* Phone Number: _____ *(XXX) XXX-XXXX*

Business Address:

_____ *Street* *Building, Floor, Suite* *City* *State* *Zip*

Where would you like your notary supplies shipped? Residence Business Mailing Address:

_____ *Street* *Suite or Apt. No.* *City* *State* *Zip*

Statements Relating Eligibility (Select One)

I have never been convicted of a crime OR I have only been convicted of a Class C misdemeanor.

I have been found guilty of a crime other than a class C misdemeanor. **If selected, you will be required to upload additional documents required by the state at a later time, including but not limited to; copy of court order, sentencing, documents pertaining to release of probation (if applicable), a statement of the nature, circumstances, date and location relating to the conviction(s) of the crime(s) and whether the case is in appeal.**

Escrow Officer (If Applicable)

Texas Insurance code, authorizes licensed Texas escrow officers, including those residing in adjacent states to be commissioned as Texas notaries public. **This section is only required for applicants that do not reside in Texas, but are licensed Texas escrow officers applying for a Texas notary commission.**

Are you a Texas escrow agent? Yes No

Escrow License Number: _____ Expiration Date: _____ *MM/DD/YYYY*



Email or mail completed commission form, order form and payment to:
Notary Public Underwriters Agency of Texas, Inc. • PO Box 7457 • Tallahassee, FL 32314-7457
www.NotaryPublicUnderwriters.com • 800.821.0822 • info.tx@npuonline.com

ORDER FORM - TEXAS

800.821.0822 • www.NotaryPublicUnderwriters.com • info.tx@npuonline.com



Notary Public*
UNDERWRITERS AGENCY OF TEXAS

P.O. Box 7457 • Tallahassee, FL 32314-7457

Select One of These Notary Packages!

Basic Notary Package

- > 4 Year \$10,000 Notary Bond* - \$50.00
- > State Filing Fees* - \$21.00
- > Notary Public Record Book - \$10.00
- > Rectangular Self-Inking Stamp - \$26.00
(Your choice of stamp case color!)

\$107⁰⁰

Standard Notary Package

- > 4 Year \$10,000 Notary Bond* - \$50.00
- > State Filing Fees* - \$21.00
- > Notary Public Record Book - \$10.00
- > Rectangular Self-Inking Stamp - \$26.00
(Your choice of stamp case color!)
- > \$10,000 Errors & Omissions Policy - \$34.00

\$141⁰⁰

Professional Notary Package

- > 4 Year \$10,000 Notary Bond* - \$50.00
- > State Filing Fees* - \$21.00
- > Notary Public Record Book - \$10.00
- > Rectangular Self-Inking Stamp - \$26.00
(Your choice of stamp case color!)
- > \$25,000 Errors & Omissions Policy - \$51.00

\$158⁰⁰

PRODUCT DESCRIPTION	QTY	PRICE	TOTAL
Basic Notary Package (choose stamp case color)		\$107.00	
Standard Notary Package (choose stamp case color)		\$141.00	
Professional Notary Package (choose stamp case color)		\$158.00	
Notary Bond & State Filing Fees Only		\$71.00	
4 YEAR ERRORS & OMISSIONS POLICIES			
\$ 10,000 Errors & Omissions Policy		\$34.00	
\$ 25,000 Errors & Omissions Policy		\$51.00	
\$ 50,000 Errors & Omissions Policy		\$102.00	
\$100,000 Errors & Omissions Policy		\$204.00	
ADDITIONAL SUPPLIES			
Notary Public Record Book*		\$10.00	
Texas Notary Handbook		\$15.25	
Rectangular Self-Inking Stamp (choose stamp case color)		\$26.00	
Round Self-Inking Stamp (choose stamp case color)		\$30.95	
Rectangular Mobile Stamp (choose stamp case color)		\$28.00	
Heavy Duty Round Self-Inking Stamp		\$47.95	
Notary Embosser (additional colors available online)		\$34.95	
Impression Inker		\$18.75	
Display Sign (additional colors available online)		\$16.50	
American Society of Notaries One Year Membership		\$39.00	
Shipping & Handling			\$12.95
		AMOUNT ENCLOSED	

*Required for all Notary Applicants in the state of Texas

Prices Include Texas Sales Tax Where Applicable

If we cannot process your order within 12 months due to lack of information, we are no longer obligated to fulfill your order and payment becomes non-refundable.

Payment: Check Money Order

Name On Card: _____

Card No.: _____ Expires: _____ MM/YY

Security Code: _____ Billing Zip Code: _____

Signature: _____
For Credit Card Authorization Only

Choose your stamp case COLOR:

Rectangular Self-Inking Stamp



Round Self-Inking Stamp



See Details About our
**Online Education &
Additional Products
on Reverse Side!**

Rectangular Mobile Stamp



Home Address:

Street Address/PO Box _____

City _____ State _____ Zip _____

Phone Number _____

Email: _____

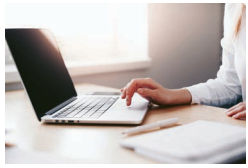
(By providing your email address, you are opting in to receive emails such as order statuses, renewal reminders, law updates and other notary related information.)

Return Commission Form, Order Form & Payment by:

TX-07 (01/25) Scan & Email: info.tx@npuonline.com • Mail: Notary Public Underwriters Agency of Texas, Inc. • P.O. Box 7457 • Tallahassee, FL 32314-7457

ORDER YOUR NOTARY PUBLIC SUPPLIES NOW!

For More Notary Products & Options Visit Our Website at www.NotaryPublicUnderwriters.com

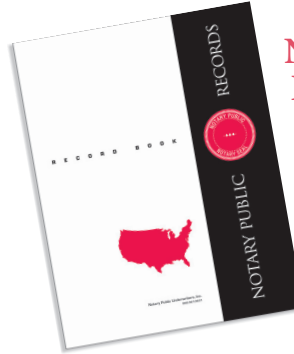


Online Education (Purchase Online)

\$25⁰⁰

Gain knowledge of Texas notary laws and procedures that will help you perform notarizations accurately and with

confidence. Our online course is self-paced and offers practical information that will be beneficial to you as a Texas Notary Public. Visit www.NotaryPublicUnderwriters.com to purchase and complete the course.

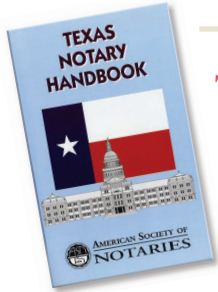


Notary Public Record Book

\$10⁰⁰

Record the details of the notarial acts you perform with this record book. It includes room for 256 entries and complete "how to" instructions.

Maintaining a record book is required by Texas law.



Texas Notary Handbook

\$15²⁵

Everything you need to know about being a notary public is in this helpful and informative manual.



Rectangular Self- Inking Stamp

\$26⁰⁰

Express yourself with one of our colorful self-inking stamps! The Printy stamp from Trodat® is now available in many exciting colors. Get clear, crisp impressions without using a stamp pad.

(Choose stamp case color on front of form.)



Round Self-inking Stamp

\$30⁹⁵

The Trodat® round self-inking stamp produces thousands of consistent impressions without the need of a separate stamp pad. Designed to produce an imprint equal in size to the notary embosser. This stamp can also be carried easily without the worry of creating a mess thanks to the cap supplied in a color matching the stamp itself. *(Choose stamp case color on front of form.)*



Rectangular Mobile Stamp

\$28⁰⁰

This compact stamp is perfect if you are always on the go. It's convenient for traveling, while still producing crisp, clear impressions, making it a great addition to your regular notary stamp.

(Choose stamp case color on front of form.)



Heavy Duty Round Self- inking Stamp

\$47⁹⁵

High-quality stamp designed for high volume usage and many years of service. This stamp's sturdy steel and high-impact plastic construction makes it the most durable stamp on the market. Great for notary and professional legal seals.



Notary Embosser

\$34⁹⁵

This portable embosser, with soft rubber grip handle, produces a clear, raised impression with every use. Texas law requires inking of embossed seal imprint. We recommend our impression inker. *Additional colors available online.*

Impression Inker

\$18⁷⁵

A must have, since Texas law requires inking of embossed seal imprints. The inker quickly marks the raised portion of the impression with black ink.



Additional colors available online.

Display Sign

\$16⁵⁰

Advertise your services with this 3.75" x 7.875" personalized display sign. Custom engraved with your name in white lettering on a black background set on a clear acrylic base.

American Society of Notaries One Year Membership

\$39⁰⁰



Join the nation's original professional non-profit association for notaries public in the United States. American Society of Notaries is dedicated to providing its members with education, professional service and technical support; promoting high ethical standards; and increasing public awareness of notaries' valuable contributions.

Lifetime Guarantee on all Stamps and Seals!

1.800.821.0822 • www.NotaryPublicUnderwriters.com

Notary Public
UNDERWRITERS AGENCY OF TEXAS



WHO PROTECTS YOU?

The Notary Bond Protects the Public. Errors & Omissions Insurance Protects You!

Lawsuits involving Texas notaries are on the rise. Even if the suit is not valid, you may still face an expensive legal bill for defending yourself. The required notary bond protects the public, not you.

Notary Public Errors & Omissions Insurance defends you against lawsuits. For pennies a day you can be protected against financial loss.

Can you afford a costly lawsuit because you made a small mistake during a notarization?

Gain peace of mind. Purchase the Notary Errors & Omissions policy that best fits your needs.

Errors & Omissions is Affordable. Make Sure You're Covered.

Further questions? Contact us at 1.800.821.0822 or info.tx@npuonline.com and we'll be happy to help.

Or visit our website:
www.NotaryPublicUnderwriters.com

Consider these Actual Cases:

- A property owner and a bank sued a Notary. She did nothing wrong, but was deceived by identity thieves. The Notary chose to pay to settle both lawsuits rather than endure prolonged litigation. *An Errors & Omissions policy would have protected her.*
- A Notary witnessed the signature of a minor on a deed transfer, using a passport as identification. When the parents divorced, the Notary was sued on behalf of the child by her legal guardian. Because she had an Errors & Omissions policy, the Notary avoided substantial legal fees. *She was fully protected.*
- In a real estate transaction, a Notary witnessed signatures that later proved to be forgeries. Even though she was acting on instructions from her boss, the notary was held liable for \$5,000 in damages.

See the Order Form to Sign Up – TODAY!

All Prices Cover Your Entire 4-Year Term!

PRODUCT DESCRIPTION	PRICE
\$10,000 Errors & Omissions Policy	\$34.00
\$25,000 Errors & Omissions Policy	\$51.00
\$50,000 Errors & Omissions Policy	\$102.00
\$100,000 Errors & Omissions Policy	\$204.00

Notary Errors & Omissions policies are underwritten by Universal Surety of America.

Notary Public 

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